

# Bylaws of the New River Valley Bicycle Association

## Article I: Name

The name of this organization shall be the New River Valley Bicycle Association. (Hereafter referred to as the “New River Valley Bicycle Association” or “NRVBA”).

## Article II: Membership

**Section 1.** Any person interested in the purposes of the New River Valley Bicycle Association may apply for membership by completing a membership form.

**Section 2.** Membership dues shall be set by the Board of Directors.

## Article III: Officers, Duties, and Elections

**Section 1.** The officers of the New River Valley Bicycle Association shall be president, vice-president, treasurer, and secretary.

**Section 2.** It shall be the duty of the president to preside at all meetings of the New River Valley Bicycle Association, to maintain requisite communication between officers and committees of the New River Valley Bicycle Association, act as spokesperson for the Association, and in general, to encourage and coordinate the New River Valley Bicycle Association and all of its committees in meeting its goals.

**Section 3.** It shall be the duty of the vice-president to assist the president and to carry out the duties of the president in the latter’s absence.

**Section 4.** It shall be the duty of the treasurer to receive and disburse New River Valley Bicycle Association funds, to deposit such funds to the credit of the New River Valley Bicycle Association in a manner prescribed by the Board of Directors, to pay all bills due and approved, to keep books of accounts of all receipts and disbursements, and to prepare reports of the New River Valley Bicycle Association financial status at least annually.

**Section 5.** It shall be the duty of the secretary to prepare and keep minutes of all meetings, to maintain a record of correspondence concerning New River Valley Bicycle Association business, and to have custody of all records and files of the New River Valley Bicycle Association.

**Section 6.** The officers of the New River Valley Bicycle Association shall be elected at the November membership meeting. Nominations for officers will consist of a report from the membership committee and nominations from the floor. Officers shall be elected from the nominees by a majority of the voting members present.

**Section 7.** The officers of the New River Valley Bicycle Association shall serve for the calendar year commencing January 1.

## **Article IV: Board of Directors**

**Section 1.** The Board of Directors shall be the governing body of the New River Valley Bicycle Association and also perform such functions and duties as may be voted by the New River Valley Bicycle Association.

**Section 2.** The Board of Directors shall consist of at least seven members as follows: The officers of the New River Valley Bicycle Association and at least three of the committee chairpersons, to be appointed by the president. All shall hold office for the term of one year. Any vacancies on the Board of Directors shall be appointed by the president for the unexpired term or terms.

**Section 3.** The Board of Directors shall hold such meetings as they deem necessary, and the president, or any two members of the Board may at any time call a meeting of the Board, provided that all members of the Board have been notified at least five days in advance of said meeting.

**Section 4.** A majority of the Board of Directors shall constitute a quorum.

## **Article V: Operating Committees**

**Section 1.** Operating Committees shall be formed by volunteers to accomplish the goals of the club. These committees may include Membership, Newsletter, Rides, Program and Social, Public Relations, and Safety and Education.

**Section 2.** These committees shall perform such functions and duties as prescribed or approved by the Board of Directors.

**Section 3.** The committee chairpersons shall be elected at the November membership meeting. Nominations will consist of a report from the membership committee and nominations from the floor. Chairpersons shall be elected from the nominees by a majority of the voting members present.

## **Article VI: Membership Meetings**

**Section 1.** Membership meetings shall be held at least two times a year.

**Section 2.** Special meetings may be called by the president, or any three members of the Board of Directors, or at the request of 10% of the membership.

**Section 3.** A quorum of the membership for the purpose of conducting business shall be at least 10% of membership. Notice of a membership meeting shall be given 10 days in advance of said meeting.

## **Article VII: Amendment**

The charter and bylaws of the New River Valley Bicycle Association can be amended upon the action of a majority of the membership present at any regular New River Valley Bicycle Association membership meeting provided that the amendment acted upon shall be previously endorsed by ten members, published by the New River Valley Bicycle Association Newsletter at least 20 days prior to the meeting, and that the purpose of the meeting has been published at the same time.

## **Article VIII: Non-Discrimination**

The New River Valley Bicycle Association does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.

The New River Valley Bicycle Association is an equal opportunity employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the bases of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression.

The undersigned, being all of the directors of the NRVBA, hereby consent to these By-Laws.